



ROSE L. CASTLEN, GRI, BROKER  
PROPERTY MANAGEMENT SERVICES

2315 FREDERICA STREET  
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**LEASE APPLICATION WITH CO-SIGNOR (PLEASE PRINT)**

NAME \_\_\_\_\_ SOCIAL SEC.# \_\_\_\_\_ DOB \_\_\_\_\_  
First Name Middle Initial Last Name

CO-SIGNOR: \_\_\_\_\_ SOCIAL SEC.# \_\_\_\_\_ DOB \_\_\_\_\_  
First Name Middle Initial Last Name

Other occupants:

NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_  
NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_  
NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_  
NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_

PRESENT ADDRESS \_\_\_\_\_ CO-SIGNOR: \_\_\_\_\_  
CITY/STATE/ZIP \_\_\_\_\_ CO-SIGNOR: \_\_\_\_\_  
PHONE NUMBER(S) \_\_\_\_\_ CO-SIGNOR: \_\_\_\_\_  
EMAIL: \_\_\_\_\_ CO-SIGNOR \_\_\_\_\_

PRESENT LANDLORD: \_\_\_\_\_ LANDLORD PHONE: \_\_\_\_\_  
HOW LONG AT PRESENT ADDRESS? \_\_\_\_\_

EMPLOYER \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
JOB TITLE \_\_\_\_\_ HOW LONG WITH THIS COMPANY? \_\_\_\_\_

**(ATTACH INCOME INFORMATION TO APPLICATION - LAST 4 PAYSTUBS)**

PAST EMPLOYMENT (IF ABOVE IS LESS THAN 1 YR) \_\_\_\_\_ HOW LONG? \_\_\_\_\_  
PRESENT GROSS INCOME PER MONTH \_\_\_\_\_ OTHER INCOME: \_\_\_\_\_

CO-SIGNOR EMPLOYER \_\_\_\_\_ PHONE: \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
GROSS INCOME PER MONTH \_\_\_\_\_ HOW LONG WITH THIS COMPANY? \_\_\_\_\_

**(ATTACH INCOME INFORMATION TO APPLICATION - LAST 4 PAYSTUBS)**

NAME OF BANK (CIRCLE - CHECKING OR SAVINGS) \_\_\_\_\_  
LIST ALL CURRENT DEBT \_\_\_\_\_  
MO. PAYMENT \_\_\_\_\_ MO. PAYMENT \_\_\_\_\_ MO. PAYMENT \_\_\_\_\_ MO. PAYMENT \_\_\_\_\_  
NUMBER OF VEHICLES YOU EXPECT TO HAVE AT THE RESIDENCE \_\_\_\_\_  
TYPE \_\_\_\_\_ TYPE \_\_\_\_\_

PETS (TYPE)? \_\_\_\_\_ HOW MANY? \_\_\_\_\_ INSIDE OR OUTSIDE \_\_\_\_\_

HAVE YOU FILED BANKRUPTCY IN THE LAST 2 YEARS? \_\_\_\_\_

ARE YOU A PARTY IN A LAWSUIT? \_\_\_\_\_

DO YOU HAVE ANY PREVIOUS EVICTIONS? \_\_\_\_\_ DO YOU HAVE UTILITIES IN COLLECTIONS? \_\_\_\_\_

PERSON TO NOTIFY IN CASE OF AN EMERGENCY: \_\_\_\_\_

(MUST BE A SEPARATE CONTACT PERSON PREFERRABLY A FAMILY MEMBER – NOT A CO-SIGNOR)

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

Relationship to you \_\_\_\_\_

PROPERTY APPLYING FOR \_\_\_\_\_ DATE TO MOVE IN \_\_\_\_\_

RENT AMOUNT \_\_\_\_\_ SECURITY DEPOSIT \_\_\_\_\_ PET DEPOSIT \_\_\_\_\_

X

X

APPLICANT SIGNATURE / DATE

CO-SIGNOR SIGNATURE /DATE

I hereby authorize Rose Realty or their assigns to verify my past & present employment records, bank accounts, credit history and previous tenancy. This information will be used by the agency collecting it or its assigns in determining whether you qualify as a prospective tenant under its program. It will not be disclosed outside the agency except as required or permitted by law. You do not have to provide this information but if you do not, your application may be denied or rejected. If you are rejected in part or in whole because of credit issues, you have the right to contact credit services regarding your credit history at 1-800-888-4213. We will be unable to discuss your credit history with you.

This application is made subject to the owner's approval and may be disapproved without designating cause. No representations, promise, or agreements as to occupancy, lease or date of possession have been made and this application shall not be construed as a lease or agreement.

### GUIDELINES FOR APPLICATION APPROVAL:

- COMPLETED AND SIGNED APPLICATION FOR EACH PERSON OVER THE AGE OF 21.
- \$25.00 FEE PER APPLICATION (OR IF MARRIED, \$25.00 FEE PER MARRIED COUPLE).
- CREDIT REPORT MUST NOT SHOW ANY COLLECTIONS, JUDGMENTS OR UTILITIES OWED & CREDIT SCORE MUST BE 500 OR ABOVE\*\*
- ANY BANKRUPTCY MUST BE OVER 2 YEARS OLD WITH PERFECT CREDIT SINCE THE BANKRUPTCY WAS FILED.
- INCOME BEFORE TAXES MUST BE FOUR TIMES THE AMOUNT OF THE RENT. (EXAMPLE: IF THE RENT IS \$300.00, INCOME TO BE \$1,200.00/MONTH FOR EACH APPLICATION – INCOME CANNOT BE COMBINED TO MEET THE INCOME REQUIREMENT) UNLESS YOU ARE A MARRIED COUPLE.
- APPLICANTS MUST BE 21 OR OLDER, OR IF A FULL-TIME STUDENT, PARENT WILL NEED TO CO-SIGN FOR THE LEASE & MEET ABOVE INCOME REQUIREMENTS.
- A SATISFACTORY RENTAL REFERENCE WILL BE NEEDED FROM THE CURRENT AND/OR PREVIOUS LANDLORD.
- APPLICANT MUST BE EMPLOYED OR HAVE WRITTEN PROOF OF OTHER INCOME SUFFICIENT TO COVER THE MINIMUM REQUIREMENTS. EMPLOYMENT MUST SHOW STABILITY.

\*\* MEDICAL COLLECTIONS WILL BE OVERLOOKED ONLY IF ALL OTHER CREDIT IS SATISFACTORY AND ALL OTHER QUALIFICATIONS ARE MET.